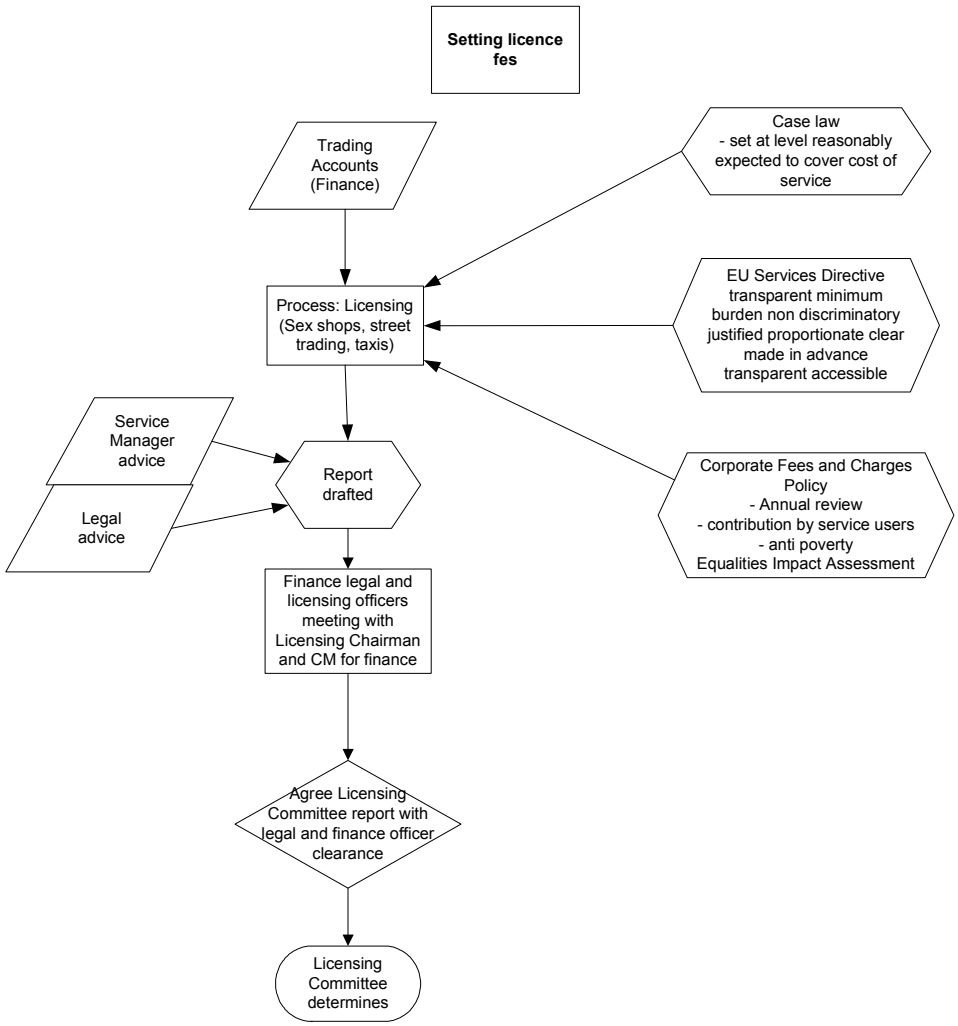
Appendix 3

Process: Setting Licence fees - 06/xxxx/xx

Service: Environmental Health & Licensing

Date: 26/03/10

Version No: 1

Service Manager: Tim Nichols

Author: Jean Cranford